

Enable Support Services Job Description

Job Title	Support Worker
Location	Base – Yeovil Area covered – South Somerset and Mendips areas. West and North Dorset.
Accountable to	Community Supervisors and Senior Managers
Salary	£8-10 per hour
Employment Status	Permanent
Annual leave	20 days plus statutory bank holidays pro rata
Notice Period	One month
Benefits	Fully paid mileage and travel time. Fixed days off, long service annual leave, bonus payment scheme. Free training, free contract smart phone.

Service Description

- The service provides community support to people living in their own homes.

Job Purpose

- To provide high quality, individualised practical and social support to service users in their own homes and other community settings.
- To contribute fully to the functioning of the service via active participation in all team processes.

Key Tasks/Responsibilities

- To provide high quality community support to service users with complex social care needs including mental health needs, learning disabilities, Asperger's Syndrome and physical disabilities. This work involves support with activities of daily living such as shopping, housework, accessing community activities, attending appointments, budgeting, meal preparation, assistance with housing and benefits issues, and social support in the community.
- To demonstrate active commitment to safeguarding – working within ESS Safeguarding policy at all times and participating in training as required.
- To work positively and in partnership with other involved agencies.
- To work within all ESS operational policies and procedures, including Health and Safety.
- To ensure that ESS continuously improves the services it offers by contributing to team activity and functioning.
- To actively participate in supervision, appraisal and continuous professional development.
- To maintain professional boundaries at all times.
- To practice the values of ESS at all times.

Person Specification - Essential Qualities/Experience

- Commitment to Safeguarding vulnerable adults
- Competent to work independently in the community with limited direct supervision.
- Availability to work on a shift rota across ESS operating hours including early mornings, evenings and alternating weekends.

- Good communication skills, in particular the capacity to listen.
- Flexible and person centred approach to working with people with a variety of complex needs.
- Honest with high levels of integrity.
- Commitment to working in an enabling way in line with company values.
- Daily access to a computer/email in order to maintain contact with ESS Management team.
- Access to a car with clean driving licence
- Enhanced DBS clearance
- Willingness to undertake NVQ/QCF level 2 or 3 (if not already obtained)
- Ability to work flexibly to deliver tailored support packages to a number of service users across the locality.

Desirable Qualities/Experience

- Experience in working in social care.
- Experience in working with service users with mental health needs, Asperger's Syndrome or learning disabilities, or other social care needs such as visual impairment or physical disabilities.
- Knowledge and understanding of mental illness, Asperger's Syndrome and Learning Disabilities/
- Completion of NVQ 2/3.

NOTE

This job description seeks to provide an outline of the duties and responsibilities of the post. It is not a definitive document and does not form part of the main statement of terms and conditions. The job description will be reviewed during the annual appraisal process and any subsequent changes in duties will be noted in the appraisal process.

I confirm I have read and understood the above job description.

I confirm that I understand that I am responsible for the satisfactory execution of the essential functions described therein.

Employee
Name _____

Employee
Signature _____

Employer
Signature _____

Date _____

