

Enable Support Services Job Description

Job Title	Mental Health Housing Support Worker
Location	Base – Yeovil Area covered – South Somerset and Mendips areas. West and North Dorset.
Accountable to	Housing Service Manager
Salary	£8.90 (Monday to Saturday) £10.00 per hour (Sunday)
Employment Status	Permanent
Annual leave	20 days plus statutory bank holidays pro rata and additional day off on employee's birthday
Notice Period	One month
Benefits	Fully paid mileage and travel time. Fixed days off, long service annual leave. Free training, free contract smart phone.

Service Description

- The service provides housing based support for 4-6 weeks as a step down from a mental health inpatient unit to a Service User's own accommodation.
- Support is delivered within a Recovery based support service which includes assistance with daily living skills and support with a range of housing tasks related to accessing independent accommodation.

Job Purpose

- To provide high quality, individualised practical and social support to service users in the service.
- This includes assistance with developing confidence, mastery and independence in a range of daily living skills.
- This includes assistance with securing and accessing independent housing – within a Recovery model.

Key Tasks/Responsibilities

- To provide high quality community support to service users with complex social care needs including mental health needs, learning disabilities, Asperger's Syndrome and physical disabilities. This work involves support with activities of daily living such as shopping, housework, accessing community activities, attending appointments, budgeting, meal preparation, assistance with housing and benefits issues, and social support in the community. Also to involve verbal prompting of personal care and medication, where required.
- Where requested by the Service Manager, to provide specific practical support around housing needs – in line with the Service User's support plan. This will include but not limited to supporting with bidding for and viewing properties, completion of housing paperwork, liaising with a wide range of agencies, supporting with accessing funding for and purchasing furniture/other equipment etc as required.
- To work positively and in partnership with other involved agencies – including mental health professionals, other health and social care professionals, Community Agents, housing and financial benefits personnel, local charities, retailers and other organisations.

- To demonstrate active commitment to safeguarding – working within ESS Safeguarding policy at all times and participating in training as required
- To work within all other ESS operational policies and procedures, including Health and Safety.
- To ensure that ESS continuously improves the services it offers by contributing to team activity and functioning.
- To actively participate in supervision, appraisal and continuous professional development.
- To maintain professional boundaries at all times – working within the ESS Professional Boundaries Policy at all times.
- To practice the values of ESS at all times.

Person Specification - Essential Qualities/Experience

- Commitment to Safeguarding vulnerable adults
- Commitment to working in a Recovery and enabling way in line with company values - supporting people in developing confidence and independence.
- Caring, empathic approach – using a strengths/assets model in engaging and supporting Service Users.
- Excellent interpersonal skills – particularly the capacity to listen and use a person centred, non-judgemental approach to working with people with a range of complex needs.
- Good standard of written and spoken English.
- Able to liaise effectively with professional colleagues from a range of other agencies.
- Honest with high levels of integrity.
- Competent to work safely and independently in the community.
- Availability to work on a shift rota across ESS operating hours including service daytime shifts and alternating weekends
- Access to a car with clean driving licence
- Enhanced DBS clearance
- Commitment to continuing professional development and willingness to complete any training identified by the company.

Desirable Qualities/Experience

- Minimum of 1 year's experience in working in social care – ideally in supporting people with mental health needs.
- Knowledge and understanding of a range of mental health needs.
- Completion of accredited Mental Health training.
- Wide range of life experiences to provide an enabling and positive approach to client's experiences and in meeting their needs.

NOTE

This job description seeks to provide an outline of the duties and responsibilities of the post. It is not a definitive document and does not form part of the main statement of terms and conditions. The job description will be reviewed during the annual appraisal process and any subsequent changes in duties will be noted in the appraisal process.

I confirm I have read and understood the above job description.

I confirm that I understand that I am responsible for the satisfactory execution of the essential functions described therein.

Employee
Name _____

Employee
Signature _____

Employer
Signature _____

Date _____